



## Sage International Charter School Regular Board Meeting Minutes

September 19, 2016 ~ 5:30 p.m.  
Parkcenter Building

In Attendance: (voting members in bold)					
<b>Bryan Moore</b> , Chair	X	<b>Chris Marshall</b> , Board Member	X	Keith Donahue, Interim ED	X
<b>Wendy Cox Dvorak</b> , Vice Chair	X	<b>Jennifer Snow</b> , Board Member	X	Micah Doramus, Principal	X
<b>Robert Shappee</b> , Treasurer	X	<b>Travis Dryden</b> , Board Member	X	Will Bogdanoff	X
		Lori Howard, Secretary	X	Chris Yorgason, Attorney	X

**Our Mission** ~ Sage International School aims to develop students who are citizens of the world. We do this by employing best practices from data collected on elementary, middle and high school instruction from around the globe. Sage is a community structured around an international inquiry based curriculum that cultivates intellectual rigor, curiosity, cultural understanding, sustainable living and passionate human beings that approach the world with intention, ready to participate and engage in local and global issues.

Agenda Item	Presenter	Issues/Action
<b>Call to Order</b>	<b>Bryan Moore</b>	
<p>A regular meeting of the Sage International School Board, was held at Sage International School on September 19, 2016. The meeting convened at 5:35 pm. All Board members were in attendance.</p> <p><i>Motion</i> was made by Mr. Shappee to amend the agenda to include the presentation of the annual financial audit by Mikeal Parker, CPA. <i>Motion carried</i></p>		
<b>Financial Audit Report</b>	<b>Mikeal Parker, CPA</b>	<b>Information/Vote</b>
<p>Mr. Mikeal Parker, CPA from Bowen Parker Day, presented the audit of Sage's financial statements for the year ending June 30, 2016.</p> <p><i>Motion</i> by Mr. Shappee to accept the auditor's report as presented. <i>Motion carried</i></p>		
<b>Approve Minutes</b>	<b>Bryan Moore</b>	<b>Vote</b>
<p>Minutes of the August 15, 2016, regular meeting was reviewed and approved. Minutes of the September 9 &amp; 14, 2016 Executive Session was reviewed and approved.</p>		
<b>Treasurer Report</b>	<b>Robert Shappee</b>	<b>Information/Vote</b>
<p>Mr. Shappee did not present a regular monthly report. He reviewed the detailed expenditures report with the board, which is located on the Sage website.</p> <p>Objectives that Mr. Shappee would like to accomplish are to put a purchase order in place and to have an accounting procedures manual.</p> <p><i>Motion</i> by Mr. Marshall to accept the August expenses as presented. <i>Motion carried</i></p>		
<b>Executive Director Report</b>	<b>Keith Donahue/Micah Doramus</b>	<b>Information</b>
<p>Mr. Donahue did not have a report, but Mr. Doramus gave an overview of the findings from last Spring's OECD/PISA test.</p>		

Student Live Director Report	Will Bogdanoff	Information/Vote
<p>Mr. Bogdanoff gave a report on the school buses. Due to the addition of high school students, Sage has 7 buses this year that are transporting students to and from school.</p> <p>Mr. Bogdanoff presented 5 clubs for approval. The Board Game Club is the only club that is student-led. The other four clubs, Junior Master Naturalist, National Beta, Jazz Band and Fab Lab will either be teacher- or parent-led clubs. All parents and volunteers involved in the clubs will be required to have a background check.</p> <p><i>Motion</i> by Ms. Cox Dvorak to approve the applications for the Board Game Club, Junior Master Naturalist Club, National Beta Club, Jazz Band Club and Fab Lab Club. <i>Motion carried</i></p>		
New Business	Bryan Moore	Information/Vote
<p><b>1) Strategic Plan</b> - Mr. Donahue explained the new state requirement for the annual Continuous Improvement Plan (CIP) (Idaho Code 33-320) that was formally called the Strategic Plan (SP). He presented the CIP for approval but also wants to continue with a Strategic Plan report as it provides different information and data. The CIP focuses on student demographics, student performance data, growth targets and academic targets. As a charter school, we also have a performance certificate with the Public Charter School Commission which asks for much of the same data. The SP covers broader elements of the school, ie, facilities, finances, succession plan, board make up, etc.</p> <p><i>Motion</i> by Ms. Snow to approve the Sage Continuous Improvement Plan as presented. <i>Motion carried</i></p> <p><b>2) Board Terms</b> – Mr. Marshall’s term ends in September 2016. He has agreed to continue as a board member for another 3 years. Mr. Shappee’s term ends in October 2016. He has agreed to continue as a board member for another 3 years.</p> <p><i>Motion</i> by Ms. Snow to extend the board terms for another 3 years for both Mr. Marshall and Mr Shappee. <i>Motion carried</i></p> <p><b>3) First Reading – Policy Updates</b> Ms. Howard explained the changes and updates to the policies that were presented. The board will review the policies and suggest changes, if any, at the October board meeting.</p>		
Executive Session		
<p><i>Motion</i> was made by Ms. Snow for the board to go into Executive Session as per Idaho Code §74-206 1 (a) &amp; (b). <i>Motion carried</i></p> <p><u>Roll Call:</u> Jennifer Snow - Yea Wendy Cox Dvorak – Yea Chris Marshall – Yea Travis Dryden – Yea Robert Shappee - Yea</p> <p>Board went into Executive Session at 6:21 pm. Board came out of Executive Session at 7:13 pm</p>		

*Motion* by Ms. Cox Dvorak to conditionally approve the hiring of Jarret Ellsworth and Zachary Godar, recognizing that these positions constitute a hiring emergency as presented in board packet, and to approve the alternative authorizations of Megan Hart-Lotz. *Motion carried*

*Motion* was made by Ms. Snow for the board to go into Executive Session as per Idaho Code §74-206 1 (a) & (b). *Motion carried*

Roll Call:

Jennifer Snow - Yea

Wendy Cox Dvorak – Yea

Chris Marshall – Yea

Travis Dryden – Yea

Robert Shappee - Yea

Board went into Executive Session at 7:17 pm.

Board came out of Executive Session at 8:09 pm

<b>Adjourn</b>	Bryan Moore	
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The regular board meeting of Sage International Charter School adjourned at 8:09 pm.